

DAUGHERTY PUBLIC LIBRARY BOARD MINUTES
Daugherty Public Library - November 2, 2021 7:00 pm

Board members present: Cleveland, Branson, LaCroix, Aguirre, Kolbe

Board members absent: Kuni (on ambulance call, came to meeting at 7:35 pm)

Librarian present: Carol Brockmeyer

Community attendees: Attorney Mark Peebles, CPA Curtis Stoll

The November 2, 2021 board meeting was called to order at 7:00 pm by vice president Aguirre in the absence of board president Kuni.

The October 5th board minutes were read by LaCroix, (acting secretary for the October meeting due to absence of Kolbe). There were no additions or corrections. Motion made by Cleveland, second by Kolbe, to accept the minutes as read. Motion passed. Minutes will be filed for audit.

Community Address: Vice president Aguirre called upon attorney Mark Peebles for comments. Attorney Peebles presented a copy of the Budget and Appropriations for review. Discussion was held regarding the documents with attorney Peebles answering questions. The Budget and Appropriations proposals will be voted on at the December 7, 2021 board meeting.

In the discussion librarian Brockmeyer asked about the 501c3 status. Attorney Peebles said president Kuni needs to sign the appropriate document, and Peebles will get the document to Springfield, IL as soon as possible.

Community Address: Vice president Aguirre then called upon Curtis Stoll, CPA with Fick, Eggemeyer. Curtis quickly reviewed the annual audit for the board. At this time there are no recommendations for changes or improvements in financial reports, with an indication the library is in good standing with all reports.

Bills: Bills were presented for review and discussion. After discussion the payment of bills was ratified by a motion made by Cleveland, second by LaCroix. Motion passed. Bills will be filed for audit.

President Kuni presided over the meeting at 7:35 pm.

Librarian's Report: Carol Brockmeyer has worked with Tom Holbrook of St. Clair County and Carol can now register citizens for voting.

Carol presented, "Every Door Direct Mail" at the cost of \$276. The mailing would go to every mailbox in Dupo – East Carondelet, perhaps in January of 2022. The mailing would be informative about the library and the services offered. Discussion will continue at the December meeting as questions arose about the parameters of the Daugherty Library district. A map of the library district will be presented at the December meeting.

Motion made by LaCroix, second by Aguirre to accept the librarians report as present. Motion passed.

New Business: Discussion was held regarding the surety bonding of Anita Dell's replacement. Kim and Carol will do the necessary arrangements needed for this issue.

Board members have attempted to comply with the Sexual Harassment, FOIA, Open Meetings Act information as required by the state of Illinois. Problems in doing so have occurred. Carol announced the state website is down and is inaccessible at this time. Compliance with this is on hold.

AED training will take place for employees. Ron Dell is in charge of this.

Kolbe asked that effort be made to develop a five year plan of action that would include, needs, wants, , goals of the Daugherty Library. Branson suggested that members start a list of broad ideas of issues and or concerns that

need to be accomplished over the next five years such as painting of facility, a financial plan, programs for the community, fund raising, etc. Branson also suggested that time needs to be set aside for subcommittees to meet. Further discussion will be held at the December meeting.

Committee Reports:

Building and Grounds: Cleveland – no report

Finance: Branson – no report

Community Outreach: Kolbe – successful fund raiser at the community chili cookoff; “Friends of the Library” will not have an October meeting – Kolbe will work on getting the Library Friends to be more active supporters of the library

LaCroix made a motion to accept all committee reports, second by Cleveland. Motion passed.

Old Business: no old business

With no further business a motion was made by LaCroix, second by Aguirre to adjourn the meeting. Motion passed. Meeting adjourned at 8:25 pm.

Submitted by Marlene Kolbe, Secretary

DAUGHERTY PUBLIC LIBRARY TRUST MEETING November 2, 2021

The November 2, 2021 Trust meeting was called to order at 8:26 pm by president Kim Kuni.

The Minutes from the October 5th Trust meeting were read by acting secretary Karen LaCroix. Motion made by Aguirre, second by Cleveland to accept the minutes as read. Motion passed. Minutes will be filed for audit.

New business: All money is in a working cash fund at this time. Investment of assets was reviewed and discussed.

A Motion was made by LaCroix, second by Aguirre that the following will be removed from all accounts at Scott Credit Union and Regions Bank:
Anita Dell, Rich Bright. Motion Passed.

A motion was made by LaCroix, second by Aguirre that I D Cleveland be added to the accounts at Scott Credit Union and Regions Bank. Motion passed.

Old Business: none

With no further business a motion was made by LaCroix, second by Cleveland that the meeting be adjourned. Meeting adjourned at 8:53 pm.

Submitted by Marlene Kolbe, Secretary