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**A. C. DAUGHERTY MEMORIAL LIBRARY  
BOARD MEETING MINUTES**

**June 7, 2022 7:00 pm Daugherty Public Library**

**Board Members Present:** Kuni, Cleveland, Jarvis, Aguirre, Branson, Kolbe

**Board Members Absent:** LaCroix

**Librarian Present:** Carol Brockmeyer

**Community Attendee(s):** none

**The June 7, 2022 Daugherty Public Library board meeting** was called to order at 7:00 pm by president Kim Kuni.

**The minutes from the May 3, 2022 board meeting were read.** A correction was made - the proposed Story Walk will be placed in the Dupo Community Park, not the Sugarloaf Township Park. Motion made by Aguirre, second by Jarvis to accept minutes as corrected. Motion passed. Minutes will be filed for audit.

**Bills were presented** for review and discussion. Motion made by Cleveland, second by Aguirre to ratify the bills paid. Motion passed. Bills will be filed for audit.

**Librarian's report:** Carol reported on the Summer Reading Program which begins June 15<sup>th</sup> with a cookout. To date, over fifty children have signed up for "Read Beyond the Beaten Path," the theme for the 2022 program. Branson indicated she might be able to get walking sticks for the children for their hike to the Little Woods.

Carol sent letters to businesses for donations to the summer reading program as well as donations for the proposed Story Walk to be placed in the city park. To date, donations have been received for the Story Walk. The intent is to have plaques on each Story Walk kiosk that will indicate the name of the donor or the name of the person who will be honored with such.

**Committee Reports:**

- **Building and Grounds** – Cleveland – The application for a Facade Grant was discussed. ID Cleveland will contact city officials for direction on how to apply for the grant. Cleveland had contacted an engineer who will draw up plans or specks for the improvement/replacement of the concrete pad at the front of the library. Cleveland stated Sugarloaf Township will assist with tear out of the concrete. Suggestions were made to develop plans for future needs of the library- including electrical work, ADA compliance, a patio for future fundraisers, and/or programs. After specks are received and discussed, concrete work will be put out for bids.

- **Finance:** - Branson – a decision was made at the May meeting for the investment of funds, this decision was shared with those who did not attend the May meeting. Kim Kuni expressed frustration with Scott Credit Union which seemed to be unable to assist with Kim's requests regarding funds. Research indicates the official name on library accounts is ~~A.C. Daugherty Memorial Library~~. Kim will try to get her requests fulfilled by the July board meeting. *Daugherty Public Library District*

- **Community Outreach:** - Kolbe – Kolbe asked for input on having the library remain open until 8 pm at least one evening per week after Labor Day of 2022, enabling the library to expand programs for patrons. A decision was tabled until the July/ August meeting.

Kolbe read a statement of from Mitch Essert regarding the addition of the library Friends group to the insurance policy currently in place with State Farm. The addition seems to be of no cost to the library. Jarvis suggested adding the name, "Friends," Aguirre posed the question as to why the Friends needed to be added. Because of the discussion Kolbe offered to invite Mitch to the July library meeting so final questions can be asked of him so this topic can be finalized. Motion made by Branson, second by Kuni to invite Essert to the July meeting – motion passed.

*Illinois Heartland Library System*  
Anna from the ~~Illinois State Library Association~~ has been contacted by Carol about a presentation clarifying the role of the Friends Group. Anna would also discuss strategies and potential development of a five year strategic plan. To date Anna has not returned a call to Carol. Carol will continue to pursue establishing a meeting with Anna.

**Old Business:** none

**New Business:** Kolbe asked if the fire extinguishers have been inspected since the past meeting. Kuni indicated new extinguishers may be forthcoming. Kolbe also asked if a copy of a proposed five year plan suggested by Carol could be given to each board member at the July board meeting.

With no further new business Cleveland made a motion to adjourn with a second by Aguirre. Motion passed. Meeting adjourned at 8:19 pm.

Submitted by Marlene Kolbe, Secretary

### A. C. DAUGHERTY MEMORIAL LIBRARY TRUST MEETING - June 7, 2022

The June 7, 2022 Trust meeting was called to order at 8:20 by President Kim Kuni.

The minutes from the May 3, 2022 Trust meeting were read. There were no additions or corrections. Motion made by Cleveland, second by Jarvis to accept the minutes as read. Motion passed. Minutes will be filed for audit.

**Old Business:** none

**New Business:** Kuni asked about the official name of the library which is the A.C. Daugherty Memorial Library. For taxation purposes the name is Daugherty Public Library District. It was suggested the official name be used on all correspondence and documents from this time forward.

Branson asked Carol to have a consultation with Attorney Peebles to verify expenditures that could be applied to and paid for by monies that have been earned as interest on the trust fund. Carol will contact attorney Peebles about this matter.

With no further business a motion was made by Aguirre, second by Branson, to adjourn the meeting. Motion passed. Meeting adjourned at 8:30 pm.

Submitted by Marlene Kolbe, Secretary