

**Daugherty Public Library District**  
**Board Meeting Minutes – Daugherty Public Library**  
**October 4, 2022 7:00 pm**

**Board members present:** Aguirre, Jarvis, Kuni, Kolbe

**Board members absent:** LaCroix, Cleveland, Branson

**Librarian present:** Carol Brockmeyer

**Community attendee(s):** none

**The October 4, 2022 Daugherty Public Library District board meeting** was called to order at 7:06 pm by president Kim Kuni.

**The September 6, 2022 board minutes were read.** There were no additions or corrections. Motion made by Aguirre, second by Jarvis to accept the minutes as read. Motion passed. Minutes will be filed for audit.

**Bills** were presented for review and discussion. After discussion, the bills were ratified for payment with a motion made by Aguirre, second by Kolbe. Motion passed. Bills will be filed for audit.

**Expenditures** were presented, reviewed and discussed. Expenditures were accepted as presented with a motion by Jarvis, second by Kolbe. Motion passed. Expenditures will be filed for audit.

**Librarian's report:** Carol reported the components for the Story Walk have been ordered and will be stored in the Township shed with Dennis Foutch as the contact number when items are delivered. The Story Walk will be placed in the Township Park.

Library events are being publicized with a newly purchased sign as well as a weekly blurb in the Republic Times.

Carol has secured a monthly visit (first Wednesday of the month, three hours) with Age Smart. A representative will be in the library as a consultant for seniors who may qualify for various senior services.

The Illinois State library <sup>Archivist</sup> ~~will send a consultant who~~ will go through stored library files and determine what can be destroyed and shredded. Items for review go back as far as twenty years and purging is necessary in order to increase storage space.

Kolbe mentioned the results of an informal discussion with Mitch Essert about potential reduction of property insurance premiums with State Farm. Discussion occurred with no action taken.

Carol collected the previous library history booklet in order to update it. Each board member will receive an updated copy by the end of the year.

"Noah's Ark," a program for preschool students will be offered in November and December. The program consists of story time, a snack, and a 'build a stuffed toy' component. There will be a charge of \$10 - \$15 per child in each program with attendance limited to ten students. Kolbe will sponsor part of the December program.

### **Committee Reports:**

**Building and Grounds:** no report in the absence of Cleveland – discussion was held regarding the trimming of bushes around library, the mold on the brick, and the mud daubers on the building. Kuni volunteered a landscaper who would clean up the looks of the library. The Facade Grant was mentioned again – Jarvis will look into the grant.

*Trust*  
**Finance:** no report in absence of Branson - Kuni discussed the investments of the endowment funds. One half of the funds are invested in a six month CD at 3.8% and the remaining half are invested for twelve months at 4.0%. A motion was made by Aguirre, second by Kolbe to invest the endowment funds in the manner listed. Motion passed. Kuni will see to the paperwork that needs to be done for the investment.

**Community Outreach:** The Friends of the Library met September 8<sup>th</sup>. Kolbe mentioned the Story Walk project to the group. A vote was taken and the Friends support the project. Kolbe also asked the Friends if they would replace a computer that is not working. Library Friend's president Sopp stated she would check at the school to see if any computers or chrome books were being discarded that could be donated to the library.

Kolbe asked the board for their support to pursue financial Grant opportunities and report her findings back to the board. Motion made by Jarvis, second by Aguirre to allow Kolbe to research grants that could lead to library development. Motion passed.

**New Business:** The Daugherty Public Library five year plan continues to be developed by Carol.

**Old Business:** none

With no further business a motion was made by Aguirre, second by Jarvis to adjourn the meeting. Motion passed. Meeting adjourned at 8:19 pm.

Submitted by Marlene Kolbe, Secretary

**Daugherty Memorial Trust Meeting  
October 4, 2022 Daugherty Public Library**

**The October 4, 2022 Daugherty Memorial Trust Meeting** was called to order at 8:19 pm by president Kim Kuni.

**The minutes from the September 6, 2022 Daugherty Memorial Trust Meeting were read.** Motion made by Jarvis, second by Aguirre to accept the minutes as read. Motion passed. Minutes will be filed for audit.

**New Business:** Kuni has been working with Don Michaels of CETERA regarding the investment of *Trust* endowment funds. One half of the funds will be invested in a six month CD earning 3.8%, maturing in March of 2023. The remaining half will be invested in a twelve month CD earning 4.0% maturing in September 2023. (Motion made by Jarvis, second by Aguirre to permit Kuni to do the necessary paperwork for the investments listed above. Motion passed.) *Endowment*

**Old Business:** none

With no further business a motion was made by Aguirre, second by Jarvis to adjourn the meeting. Motion passed. Meeting adjourned at 8:27 pm.

Submitted by Marlene Kolbe, Secretary