

DAUGHERTY PUBLIC LIBRARY BOARD MEETING

March 5, 2024

Daugherty Public Library – 7:00 pm

Board members present: Martin, LaCroix, Aguirre, Kuni, Kolbe

Board members absent: Cleveland, Branson

Librarian present: Carol Brockmeyer

Community members in attendance: none

The March 5, 2024 Daugherty Public Library board meeting was called to order at 6:56 pm by president Kim Kuni.

Minutes of the February 6, 2024 board meeting were read. Corrections were made to the reports indicating the voting of board members on motions. Because six board members were present, each vote should indicate a vote of six members approving, none dissenting rather than the 7-0 vote as reported. Minutes were corrected to reflect votes as 6-0 rather than 7-0. Motion made by Aguirre, second by LaCroix to accept the minutes as corrected. Motion passed 5-0. Minutes will be filed for audit.

Bills for the month of February were presented and discussed. Motion made by LaCroix, second by Aguirre to accept bills as presented. Motion passed. 5-0. Bills will be filed for audit.

Expenditures for the month of February were presented. After discussion a motion was made by LaCroix second by Martin to ratify the payment of bills as presented. Motion passed 5-0. Expenditures will be filed for audit.

The librarian's report was presented by Carol Brockmeyer. A motion was made by Martin, second by LaCroix to accept the librarian's report as presented. Motion passed 5-0 – report will be filed for audit.

Committee Reports:

Finance – Branson – no report due to absence

Building and Grounds – Cleveland – no report due to absence

Community Outreach – Kolbe – Kolbe stated that the Friends of the Library seem to be reluctant to do fund raising events for the library. Their interest lies with sponsoring the Breakfast with Santa which occurs once a year. Kolbe is interested in forming a library foundation that would provide an opportunity for revenues that would supplement tax support via fund raising and or funding. Aguirre gave Kolbe a helpful document that explained the benefits of a library foundation. Kolbe is most comfortable with board permission to pursue the formation of a foundation and asked for a motion to be made which would appear in board minutes authorizing her to do so. Aguirre made a motion “authorizing the viability of the research for the formation of a foundation”, authorizing Kolbe to do the research, with reporting back to the board as information is obtained. Motion second made by Martin. Motion passed. 5-0. Kolbe will research and report back to the board as necessary. Anna Yaekel is an Illinois library resource person that may be able to assist with information about a foundation.

Old Business: Kolbe mentioned that the library was open on Martin Luther King Day January 15, 2024 which is a Federal holiday. The closing of the library on MLK day has been discussed in the past but no formal action was taken when discussed. With a motion made by Aguirre, second by LaCroix the Daugherty Public Library will close on MLK day starting January 20, 2025. Motion passed. 5-0. Motion made by LaCroix, second by Martin that library policy manual reflect the closing of the library on all eleven Federal holidays as set by law. **These holidays will be:** New Year's Day, MLK Day, President's Day, Memorial Day, Juneteenth (June 19th), Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day. It is understood that if a Federal holiday falls on a Sunday, the following day, Monday, will be observed as a holiday. Motion passed. 5-0. The library policy manual will be updated to reflect the above.

New Business: none

With no further business a motion was made by Aguirre, second by Martin to adjourn the meeting motion passed. 5-0 Meeting adjourned at 7:56 pm.

Submitted by

Marlene Kolbe, Secretary

DAUGHERTY MEMORIAL TRUST MEETING

The Daugherty Memorial Trust Meeting was called to order at 7:57 pm by president Kim Kuni.

Minutes for the February 6, 2024 meeting were read. Corrections were made to reflect the accuracy of the number of votes cast by board members. All motions listed in minuteness shall reflect a vote of 6-0 instead of the 7-0 as recorded. Motion made by LaCroix, second by Aguirre to accept the minutes as corrected. Motion passed 5-0. Minutes will be filed for audit.

Old Business: none

New Business: Motion made by Aguirre, second by Martin that monies in the Daugherty Trust account(s) will appear in the board minutes on a quarterly basis beginning with April, 2024 trust meeting minutes. Motion passed. 5-0.

With no further business a motion was made by Martin, second by Aguirre to adjourn the meeting. Motion passed. Meeting adjourned at 8:03 pm

Submitted

Marlene Kolbe Secretary