

## DAUGHERTY PUBLIC LIBRARY BOARD MEETING

January 14, 2025

Daugherty Public Library - 7:00 pm

**Board members present:** Cleveland, Aguirre, Kuni, Branson, Martin, Kolbe

**Board members absent:** LaCroix

**Librarian present:** Carol Brockmeyer

**Community members present:** None

The January 14, 2025 meeting of the Daugherty Public Library was called to order by president Kuni at 7:02 pm.

The December 3, 2024 board minutes were sent electronically to each member for review with the reading of the minutes waived. A motion was made by Cleveland, second by Martin to accept the minutes as presented. Motion passed (6-0) – minutes will be filed for audit.

Bills for the month of January were presented and discussed. Carol stated the check number for the payment to State Farm has been corrected. Motion made by Aguirre, second by Cleveland to ratify the bills as paid. Motion passed (6-0) – bills will be filed for audit.

Expenditures for the month of January were discussed. Motion made by Branson, second by Martin to accept the expenditures as presented. Motion passed (6-0) - expenditures will be filed for audit.

**Library Director's report:** The director indicated that library employees are subject to a wage increase due to the increase in federal minimum wage requirements as of January 1, 2025.

Carol presented a proposed wage adjustment for each library employee.

After much discussion a motion was made by Aguirre to move all employees (five in total – Bryant, Chairs, Coats, Pennington, Week) not presently meeting the minimum wage requirement to have their wages adjusted to the federal \$15.00 per hour requirement. Motion second by Branson. Motion passed (6-0).

A motion was made by Aguirre that Carol will do a performance review of all employees before any other wage increases are considered or adjusted by the board. Second to the motion was made by Cleveland. Motion passed (6-0) Carol will do the performance reviews in a timely manner.

### Committee Reports:

**Building and Grounds – Cleveland** – Cleveland asked that the bid for the front door repair and replacement be tabled for further review and discussion-he has not heard a response about fixing the mill on the street in front of the library.

**Community Outreach: Kolbe** – Kolbe has been doing research on the marketing of a library to the community – also continues on research for a library foundation, strategic plan, etc. Kolbe also indicated her support for an increase in taxes as library expenses continue to increase.

**Finance – Branson – CD at 1<sup>st</sup> National Bank of Waterloo –**  
**CD# 3199905908** - \$31,691.42 (previously \$31,000.00) - term now of 6 months maturing on May 15, 2025 at an interest rate of 4.20% (**\$691.42**) rolled over

**CD#7580000679** (previously numbered as CD #3199905915) \$31,691.42 (previously \$31,000.00) term now is 12 months maturing on November 21, 2025 at an interest rate of 4.00% (**\$691.42**) rolled over

**Unfinished business:** A requested statement from attorney Peebles regarding PLAW has not been received. Carol will remind attorney Peebles to do so for the February meeting.  
A motion was made by Aguirre, second by Kuni to ratify the projected 2024-25 budget as sent to St Clair County. Motion passed (6-0)  
A motion was made by Aguirre, second by Cleveland to ratify the projected 2024-25 tax levy as sent to St Clair County. Motion passed (6-0)

**With no further business Cleveland made a motion for the meeting to adjourn,** second by Aguirre, motion passed (6-0) Meeting adjourned at 8:30 pm.

Submitted by Marlene Kolbe, Secretary

## **DAUGHERTY MEMORIAL TRUST MEETING**

**The Daugherty Memorial Trust Meeting was called to order at 8:31pm by president Kim Kuni.**

**Reading of the December 3, 2024 trust meeting minutes** was waived. Motion made by Aguirre, second by Martin to accept the December Trist meeting minutes as presented. Motion passed (6-0). Minutes will be filed for audit.

**Old Business:** none

**New Business:** Linda Branson gave a report was given on the CD's held at the 1<sup>st</sup> National Bank of Waterloo.

CD#7580000672 (previously CD# 3199906713) - \$49,731.86 (previously \$49,183.37) now is a 12 month CD and **\$548.49 rolled over** maturing on November 21, 2025 at an interest rate of 4.00% ( **\$1096.97 earned** as per trust agreement with the remaining interest earned deposited in library checking account – money will be spent as per trust specifications)

Total earned on both CD's was \$2,193.94 – 25% of the total was \$548.48 and that was deposited directly into library checking account. To maintain the highest return the amount was taken from the 12 month CD since it is to earn the lower interest rate of 4.0%.

With no further business a motion was made by Cleveland to adjourn, second by Aguirre – motion passed (6-0) Meeting adjourned at 8:37 pm.

Submitted by Marlene Kolbe, Secretary